

NOTICE OF JOB OPENING - COMPETITION #2268-12-005

EMPLOYEES OF THE SCHOOL DIVISION ARE ADVISED OF THE FOLLOWING
JOB OPENING:

JOB CLASSIFICATION: Medical Facilitator 2

WORK CENTRE: St. Luke School

DATE SUBMITTED TO SCHOOLS: January 17, 2012

JOB SUMMARY: To administer medical facilitator services including administering insulin, seizure management, catheterization, tracheotomy care, tube feeding and other medical procedures as recommended by a physician and approved by the designated Superintendent; other duties to be assigned by the principal in support of the student(s).

QUALIFICATIONS:

As per Board Policy; In addition, preference will be extended to applicants who have:

- Related education and training such as a Registered Nurse (RN) or Licensed Practical Nurse (LPN).
- Ability to work independently and as part of a team.
- Demonstrated skill in previous job assignments.
- Demonstrated experience working with children with special needs.
- A combination of experience and education may be considered.

TERMS OF EMPLOYMENT:

- As per Collective Agreement.
- 6.0 hrs/day – two (2) days per week
- To begin a.s.a.p.
- Salary range – Medical Facilitator 2 (RN or LPN): \$23.40 - \$26.84 per hour

APPLICATION PROCEDURES:

- Written applications should be directed to Human Resource Services (Fax: 659-2012). **PLEASE REFER TO COMPETITION NUMBER WHEN APPLYING.**
- Electronic applications (**INTERNAL APPLICANTS ONLY**) can be submitted through the Web Portal under "Employee Self-Serve ⇒ Employment Opportunities".
- **APPLICATIONS SHOULD BE RECEIVED NO LATER THAN 4:30 P.M., FEBRUARY 10, 2012.**

For more information please contact:

Carol Sarich, Principal
St. Luke School
659-7371

Greg Chatlain
Superintendent of Education
659-7090

