

**GREATER SASKATOON CATHOLIC BOARD OF EDUCATION**

**REGULAR MEETING OF THE BOARD**

**Monday, September 26, 2011 – 7:00 P.M.  
Board Room**

**AGENDA**

1. Call to Order - Chair Boyko
2. Opening Prayer - Trustee R. Boechler
3. Adoption of the Agenda
4. Approval of the Minutes of the August 22, 2011 Regular Meeting of the Board
5. Delegations and Special Presentations
6. Post Meeting Assignments
7. Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

8. Discussion/Decision
  - 8.1 Policy Development - School Fees
  - 8.2 Liaison with Catholic School Community Councils
  - 8.3 Administrative Networks
  - 8.4 Meeting Conflict
9. Correspondence
  - 9.1 Copies Enclosed
    - Expressions of Gratitude - posted on Bulletin Board
  - 9.2 Reading File

10. Reports and Good News
  - 10.1 Report of the Director of Education
  - 10.2 Board Activity
  - 10.3 Board Linkage
  - 10.4 Convention Reports
  - 10.5 Joint Operations Committee Report - Trustees Berscheid and Stus
  - 10.6 Catholic Faith Committee Report - Trustee Lambert
  - 10.7 Saskatchewan Catholic School Boards Association - Trustee Fortosky
  - 10.8 Greater Saskatoon Catholic Schools Foundation - Trustees Lambert and Risling
  - 10.9 Saskatchewan School Boards Association
11. Committee of the Whole
12. Closing Prayer -Trustee Boechler
13. Adjournment and Sign of Peace

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ST. PAUL'S  
R.C.S.S.D. #20 HELD IN THE BOARD ROOM AT 7:00 P.M. ON MONDAY, AUGUST 22,  
2011**

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**PRESENT:** Chair Boyko, Trustees Berscheid, Boechler, Carriere, Carruthers,  
Fortosky, Lambert (via telephone), Risling, Stus, Wesolowski

**ALSO:** Director of Education Hanson  
Superintendent of Education Chatlain (Secretary to the Board)  
Superintendent of Administrative Services Dr. Lloyd  
Superintendents of Education Bazylak, Boutin, Martell, McAuliffe,  
Weninger  
Assistant Superintendent of Education Coffin  
Communications Consultant Hoffman

The meeting was called to order by Chair Boyko at 7:00 p.m.

The opening prayer was led by Trustee Berscheid.

**ADOPTION OF AGENDA**

Motion: Moved by Trustees Berscheid and Risling that the agenda be approved as circulated.

**CARRIED**

**APPROVAL OF MINUTES**

Motion: Moved by Trustees Carriere and Fortosky that the minutes of the Regular Meeting of the Board of June 13, 2011 be adopted as circulated.

**CARRIED**

**CONSENT ITEMS**

Motion: Moved by Trustees Stus and Carruthers that the following consent agenda items be received and recommendation be approved as presented:

- . Accounts Paid - May 1, 2011 to May 31, 2011 and Financial Statements for the period ending May 31, 2011.
- . Greater Saskatoon Catholic Schools Board of Education Year in Review - September 1, 2010 - August 31, 2011

**CARRIED**

8. Discussion/Decision

8.3 Centennial Timeline of Events

Motion: Moved by Trustees Risling and Boechler that the Board of Education receive the report.

**CARRIED**

8.4 2011 Major Capital Request List

Motion: Moved by Trustees Boechler and Carruthers that the Board receive the report.

**CARRIED**

8.5 Bethlehem Catholic School Modular Construction

Motion: Moved by Trustees Stus and Carriere that the Board of Education award the tender for construction of four modular classrooms to VCM Construction Ltd., in the amount of \$1,163,957.00 plus G.S.T.

**CARRIED**

8.6 Bethlehem Catholic School Food Services Provider

Motion: Moved by Trustees Boechler and Fortosky that the Board of Education award the contract for food services at Bethlehem Catholic High School to M.E. Delites Ltd.

**CARRIED**

8.7 Permission to Borrow by Way of Long Term Loan

Motion: Moved by Trustees Boechler and Berscheid that the Board of Education approve that an application be made to the Ministry of Education for permission to borrow the sum of \$12,451,914, in 2011 repayable over twenty years, for the purpose of new construction of Humboldt Collegiate Institute, St. Mary Catholic Elementary School and the renovation of E.D. Feehan Catholic High School;

and that the amount of the said debt shall be payable in 20 instalments of \$622,596 in the years 2011 to 2030 inclusive, with interest at a rate not greater than prime plus one per centum per annum, payable at least annually.

**CARRIED**

8.8 Humboldt Centennial Multi-District Park/School Site Operating Agreement

Motion: Moved by Trustees Stus and Berscheid that the Board of Education approve the Centennial Multi-District Park/School Site Operations Agreement as presented.

**CARRIED**

8.9 Humboldt Collegiate Institute Capital Cost Share Agreement

Motion: Moved by Trustees Boechler and Berscheid that the Board of Education approve the Capital Cost Share Agreement for Humboldt Collegiate and Carlton Regional College as presented.

**CARRIED**

8.10 Carlton Trail Regional Collegiate Lease Agreement

Motion: Moved by Trustees Carruthers and Carriere that the Board of Education approve the Lease Agreement as presented.

**CARRIED**

8.11 CUPE 2268 Ratification

Motion: Moved by Trustees Risling and Berscheid that the Board of Education ratify the CUPE 2268 Tentative Agreement as presented.

**CARRIED**

8.12 Division and School Websites Redesign and Implementation

Motion: Moved by Trustees Boechler and Fortosky that the Board of Education award the contract for division and school website redesign and implementation to Modern Earth Web Design.

**CARRIED**

[Motion: Moved by Trustee Boechler that the Board move into committee.]

**CARRIED**

[Motion: Moved by Trustee Berscheid that the Board move out of committee.]

**CARRIED**

**ADJOURNMENT**

Motion: Moved by Trustee Carriere that the meeting be adjourned.

**CARRIED**

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**Secretary**

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**Chair**

## 8.1 Policy Development - School Fees

Board Priority:

- Celebrating Catholic Identity
- Promoting Stewardship
- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Superintendents D. Lloyd and J. McAuliffe

Background Information:

Policy IAA is attached for the Board of Education's reference. The original time line for implementation of this policy was September 2012. The rationale around delaying implementation was based on two factors:

- allowing for further dialogue with the school and community around the impact of removing school fees,
- providing a grant to schools to compensate for revenue previously collected as school fees.

The time line for implementation of this policy has been moved up for Kindergarten to grade 4 in all schools as per board's direction in August 2011. In addition, school fees have been eliminated as per the board's direction in our community schools from Kindergarten through to grade 8.

Recommendation:

***That the Board of Education extend the implementation of policy IAA to all elementary schools (Kindergarten to grade 8) commencing in September 2012. Further to this, that board members come prepared to discuss a time line for the implementation of policy IAA into our high schools.***

## Code I: Students

<b>POLICY TITLE AND CODE</b> <b>SCHOOL FEES</b>	<b>IAA</b>
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### STATEMENT OF POLICY

Greater Saskatoon Catholic Schools will not charge fees, levies or other costs for instructional materials and supplies required to meet the mandatory course requirements at each grade level.

Greater Saskatoon Catholic Schools recognizes that a local school community may wish to enhance the learning program by having students participate in special projects, elective course offerings, extracurricular programs and field trips.

Schools may levy fees for special projects, elective courses, field trips and extracurricular activities, provided such fees are reasonable and used only for the recovery of actual costs to the school.

### RATIONALE

Greater Saskatoon Catholic Schools is committed to offering a diverse learning program to students. When fees are levied to enhance programming, this must be carefully balanced with the stated desire to provide a publicly funded education to students without charging fees. Every effort will be made to ensure additional fees levied are reasonable and do not place an undue burden on families.

### AUTHORITY

➤ The Education Act, Section 87 (1)(e), Section 142, and Section 150

### RELATED POLICY

- DCB Purchasing
- DKA Business Administration: Conflict of Interest
- IAB Fund Raising

## **DEFINITIONS**

1. "School Fees" includes any and all fees, levies or charges levied on and payable by a student or by the student's parents for any course or any activity at the school or organized or sponsored by the school or the school division.
2. "Instructional Materials and Supplies" means supplies, materials, deemed by the Board of Education to be necessary to the instruction of students, including textbooks, workbooks, novels and other written materials.
3. "Off-site Activity" means an educational, cultural or recreational excursion away from the school taken by the students under the direction and supervision of a teacher.
4. "Special Equipment or Supplies" - means equipment or supplies for a particular course that would not ordinarily be supplied by the Board of Education.
5. "Optional Items and Events" means items or events available at or sponsored by a school which are not necessary to the instruction of students.
6. "Food Services" - means the provision of meals or snacks on a regular basis to students during the school day.

## **PROCEDURES**

1. No school fees, levies or charges of any kind may be levied by schools on students or parents, other than those set out in this Policy.
2. In any matters related to School Fees, no student will be denied access to course of instruction solely for reason of financial inability to pay the fees levied for such course and every effort will be made to safeguard the dignity of each family and to ensure the confidentiality of each situation.
3. Schools may not charge any fees for Instructional Materials and Supplies required to meet the course of instruction for compulsory classes at each grade level, provided however, that students may be required to provide a reasonable selection of consumable Instructional Materials and Supplies required for a course and not ordinarily provided by the board such as paper, pencils, notebooks or personal items of a general nature.
4. Schools may levy fees for Special Equipment or Supplies provided that:
  - a. no charge, levy or fee shall be charged for any equipment, supplies or materials of any kind necessary to complete the requirements of a compulsory of instruction; and
  - b. such charges are reasonable and based on recovery of actual costs to the school.

5. Schools may levy Student Organization Fees to be collected and administered by the local student representative council provided that such fees are reasonable in amount and are used solely for the purposes of the student council and its related activities.
6. Schools may charge for transportation costs and entry fees for Off-site Activities provided that such charges are reasonable and based on recovery of actual costs to the school.
7. Schools may charge for Optional Items and Events approved by the principal, provided however that:
  - a. such charges are reasonable;
  - b. students are given the opportunity to opt out of the item or event and not pay the charges; and,
  - c. such items or events or activities are not compulsory in a mandatory course of instruction.
8. Schools that provide Foods Services to students may charge a nominal fee for the provision of such services.

**DATE APPROVED**

August 30, 2010

**AMENDED**

September 2011

**IMPLEMENTATION**

Kindergarten to grade 4 - September 2011

Community Schools (K to 8) - September 2011



## 8.2 Liaison with Catholic School Community Councils

Board Priority:

- Building Relationships and Partnerships

Presented by: Superintendent D. Bazylak

Background Information:

Each year the Board meets with the Catholic School Community Councils to discuss items of mutual interest.

The following meetings have been scheduled:

- **Wed., October 12, 2011 - 7:00 - 9:00 p.m.**  
Bethlehem Catholic High School  
Introduction, Catholic Schools Foundation; Guest speaker - Inspirational
- **Wed., November 30, 2011 - 7:00 - 9:00 p.m.**  
Holy Cross High School  
Assessment Policy
- **Wed., February 1, 2012 - 7:00 - 9:00 p.m.**  
Bishop James Mahoney High School  
School Fees
- **Tues., May 1, 2012 - 7:00 - 9:00 p.m.**  
St. Joseph High School  
New Funding Model

Recommendation:

***That the Board of Education receive the information.***



### 8.3 Administrative Networks

Board Priority:

> Improving Student Learning and Achievement

Presented by: Superintendent D. Bazylak

Background Information:

Learning Services has reorganized itself from Units of schools to Networks of schools. The transformation from Units to Networks is more than a structural change; it marks a shift in our approach to teaching and learning. Networks are characterized by a strong sense of purpose, teacher empowerment, shared leadership, knowledge creation, positive and professional relationships, accountability, and capacity building. Networks add more depth to the traditional tasks associated with Units. The Network structure began August 2011.

The Administrative Networks are as follows:

<b>G. Martell</b>	<b>D. Bazylak</b>	<b>J. Weninger</b>	<b>J. McAuliffe</b>
St. Mary	Bishop Pocock	St. Angela	St. Joseph
Bishop Roborecki	St. Bernard	St. George	Holy Cross
St. Maria Goretti	St. Luke	St. Anne	Bishop James Mahoney
St. Michael	St. Dominic (H)	Bishop Filevich	Bishop Murray
Bishop Klein	St. Augustine (H)	Sister O'Brien	Bethlehem
St. John	St. Peter	St. Gerard	E.D. Feehan
St. Frances	St. Dominic (S)	St. Matthew	Cyber School
St. Mark	Georges Vanier	St. Paul	
St. Edward	St. Philip	Saskatoon French	
St. Marguerite	Pope John Paul II	Cardinal Leger	
Father Vachon	St. Alphonse	Mother Teresa	
Oskāyak	St. Volodymyr	St. Gabriel	
	St. Augustine (S)	Father Robinson	
	Martensville	Holy Family	

Recommendation:

***That the Board of Education receive the information as presented.***



#### 8.4 Meeting Conflict

Board Priority:

➤ Promoting Stewardship

Presented by: Chair Boyko

Background Information:

Bishop Murray Chatlain is conducting a Centennial lecture entitled 'Born in a Basement' for the community on October 24 beginning at 7:00 p.m. at Holy Spirit Church.

The Board of Education has a Regular Meeting of the Board scheduled that same evening.

Recommendation:

***That the Board of Education consider changing its Regular Meeting of the Board to October 17 at 7:00 p.m.***