

GREATER SASKATOON CATHOLIC BOARD OF EDUCATION

REGULAR MEETING OF THE BOARD

Monday, February 6, 2012– 7:30 P.M.
Board Room

AGENDA

1. Call to Order - Chair Boyko
2. Opening Prayer - Trustee Risling
3. Adoption of the Agenda
4. Approval of the Minutes of the January 23, 2011 Regular Meeting of the Board
5. Delegations and Special Presentations
6. Post Meeting Assignments
7. Consent Items

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

8. Discussion/Decision
 - ★ 8.1 2012 - 2013 Priorities for Educational Leave Awards
 - 8.2 Academic Year Approval: Saskatoon Schools
 - 8.3 Saskatchewan School Boards Association Spring Assembly April 19 and 20, 2012
 - 8.4 Saskatchewan Catholic School Boards Association Spring Seminar April 20 and 21, 2012
 - 8.5 Director of Education Announcement
9. Correspondence
 - 9.1 Copies Enclosed
 - . Expressions of Gratitude - posted on Bulletin Board

- 9.2 Reading File
- 10. Reports and Good News
 - 10.1 Report of the Director of Education
 - 10.2 Board Activity
 - 10.3 Board Linkage
 - 10.4 Convention Reports
 - 10.5 Joint Operations Committee Report - Trustees Berscheid and Stus
 - 10.6 Catholic Faith Committee Report - Trustee Lambert
 - 10.7 Saskatchewan Catholic School Boards Association - Trustee Fortosky
 - 10.8 Greater Saskatoon Catholic Schools Foundation - Trustees Lambert and Risling
 - 10.9 Saskatchewan School Boards Association
- 11. Committee of the Whole
- 12. Closing Prayer -Trustee Risling
- 13. Adjournment and Sign of Peace

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ST. PAUL'S
R.C.S.S.D. #20 HELD IN THE BOARD ROOM AT 7:00 P.M. ON MONDAY, JANUARY 23,
2012**

PRESENT: Chair Boyko, Trustees Berscheid, Boechler, Carriere, Carruthers,
Fortosky, Lambert, Risling, Stus, Wesolowski

ALSO: Director of Education Hanson
Superintendent of Education Chatlain (Secretary to the Board)
Superintendent of Administrative Services Dr. Lloyd
Superintendents of Education Bazylak, Boutin, Martell, McAuliffe,
Weninger
Assistant Superintendent of Education Coffin
Communications Consultant Hoffman

The meeting was called to order by Chair Boyko at 7:00 p.m.

The opening prayer was led by Trustee Lambert.

ADOPTION OF AGENDA

Motion: Moved by Trustees Berscheid and Lambert that the agenda be approved as amended to indicate that the minutes being received for approval were those of December 12, 2011.

CARRIED

APPROVAL OF MINUTES

Motion: Moved by Trustees Risling and Carruthers that the minutes of the Regular Meeting of the Board of December 12, 2011 be adopted as circulated.

CARRIED

CONSENT ITEMS

Motion: Moved by Trustees Berscheid and Boechler that the following consent agenda items be received and recommendations be approved as presented:

- . 8.1 Accounts Paid September 1 - September 30, 2011, October 1 - October 31, 2011, November 1 - November 30, 2011 and Financial Statements for the periods ending September 30, 2011, October 31, 2011, and November 30, 2011
- . 8.2 Recommendation for Designation of Schools

CARRIED

8. Discussion/Decision

8.3 Draft Public Accounts 2010 - 2011

Motion: Moved by Trustees Boechler and Fortosky that the Board of Education approve the public statements for 2010 - 2011 as presented.

CARRIED

8.4 Continuous Improvement Framework Report 2010 - 2011

Motion: Moved by Trustees Lambert and Carruthers that the Board of Education receive the report as information.

CARRIED

[Motion: Moved by Trustee Wesolowski that the Board move into committee.]

CARRIED

[Motion: Moved by Trustee Boechler that the Board move out of committee.]

CARRIED

ADJOURNMENT

Motion: Moved by Trustee Carriere that the meeting be adjourned.

CARRIED

Secretary

Chair



5. Delegations and Special Presentations

Ruth Robinson, Chair, Healthy Public Advisory Committee with the Heart and Stroke Foundation of Canada - Saskatchewan will be presenting the Heart and Stroke Healthy Community Award to Greater Saskatoon Catholic Schools Board of Education.

The award recognizes individuals, groups or agencies who have contributed to the development of healthy public policy relevant to the mission of the Heart and Stroke Foundation. This award is in recognition of the board's administration policy HDA - Nutrition Policy (attached).



HEART &™
STROKE
FOUNDATION
OF CANADA

October 3, 2011

Greater Saskatoon Catholic Schools
Director of Education, Beverley Hanson
420 22 St E
Saskatoon SK S7K 1X3

Dear Greater Saskatoon Catholic Schools,

On behalf of the Heart and Stroke Foundation's Healthy Public Policy Advisory Committee, I am very pleased to notify you that you have been selected to receive the Heart&Stroke Healthy Community Award. The award recognizes individuals, groups or agencies who have contributed to the development of healthy public policy relevant to the mission of the Heart and Stroke Foundation.

You have been selected for your **leadership in developing and implementing nutrition** policies in the school setting. We applaud your efforts in making your community a healthy place to live. You are a champion in the creation of a supportive environment to enable people to lead healthy lives. Well done!

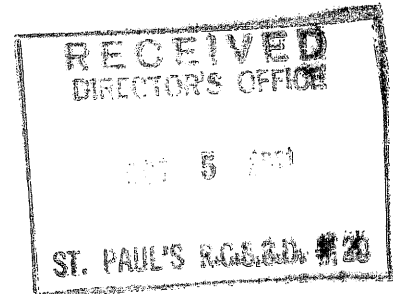
Healthy Public Policy is public policy that has a positive impact on the population's health. Public policy usually includes regulations and legislation, but can also include policies that shape the culture of a community, workplace or organization. The importance of public policy lies in the fact that it is sustainable and has a high impact by reaching many people, and can have far-reaching effects not only through 'rules' to be followed, but also by being a catalyst to change social norms.

Health interventions such as yours are a tremendously important part of improved health for the community. You will be contacted in the near future regarding the presentation of your award. Again, congratulations on this achievement. Thank you for your contributions in making Saskatchewan a healthier province.

The Heart and Stroke Foundation, a volunteer-based health charity, leads in eliminating heart disease and stroke and reducing their impact through the advancement of research and its application, the promotion of healthy living, and advocacy. We sincerely thank you for joining us in this important work.

Sincerely,

Ruth Robinson
Chair, Healthy Public Policy Advisory Committee
Heart and Stroke Foundation of Canada - Saskatchewan



Code H: Curriculum and Instruction

POLICY TITLE AND CODE
NUTRITION POLICY
HDA

STATEMENT OF POLICY

The Greater Saskatoon Catholic Schools will provide healthy food choices within the school environment, in accordance with the Saskatchewan Ministry of Education - Nourishing Minds "Eat Well Learn Well, Live Well" October 2009.

The Greater Saskatoon Catholic Schools Nutrition Policy encompasses all foods served or sold to students, 24 hours a day - every day, and at all school-sponsored events, which include, but are not limited to:

- Cafeteria, canteen, vending machines
- Breakfast and snack programs
- School and classroom celebrations
- Meetings
- Student extra-curricular events
- Fundraising activities
- Hosting tournaments, festivals, fairs, and other co-curricular events.

RATIONALE

Nutrition is well recognized for its significant, positive impact on academic performance and students' growth and development. In addition, good nutrition and physical activity facilitate the development of good lifestyle habits that will contribute to students' health and maximize achievement.

Unhealthy eating, physical inactivity, and obesity are common risk factors of chronic diseases such as heart disease, stroke, diabetes and cancer.

It is important to provide nutritious foods in schools where the meals and snacks consumed can make a major contribution to students' and staffs' total daily consumption of food and nutrients.

The Nutrition Education Policy reflects the healthy eating choices and accommodates the diversity of activities that take place during the school year.

AUTHORITY

- The Education Act (1995), Section 188

GUIDELINES

PROCEDURES

Administrators are responsible to ensure that services and products provided by catering personnel and other food and beverage suppliers meet the provincial School Food Guidelines.

1. Healthier Choices of Food

The nutrition policy is based on the Saskatchewan School Boards Association - Nutrition Guidelines for Schools School Food Guidelines that emphasize healthier choices of foods and beverages. The guidelines categorize foods into "Serve Most Often", "Serve Sometimes", and "Serve Least Often".

Foods Served and Sold in Schools

- 1.1 Foods and Beverages served and sold to students will be selected from the "Serve Most Often" or "Serve Sometimes" or "Serve Least Often" (Nutrition Positive Guidelines).

These foods will emphasize:

- vegetables and fruit
- lower fat milk products
- whole grain products
- lean meats
- foods prepared with little or no fat
- foods low in salt, sugar and caffeine
- foods high in vitamins and minerals

- 1.2 Schools are encouraged to serve a variety of healthy meals, which include all of the four food groups in Canada's Food Guide, and to ensure the additional daily lunch items are healthy foods.

- 1.3 Foods "Served Least Often" are foods that are generally low in nutrients and may be high in fat, sugar, salt, caffeine, and/or calories. As these foods do not contribute to a healthy school nutrition environment, they shall be served in moderation.

- 1.4 Schools should try to avoid deep fried foods.

- 1.5 50% of food in vending machines will be selected from the Heart Smart Selection. Vending machines will not be allowed to sell regular or diet carbonated soft drinks, milks and water with flavors or sweeteners, sweetened juices, fruit drinks with less than 100% juice or sports drinks.

Beverages

- 1.6 Schools should encourage water consumption by allowing water in classrooms.

- 1.7 Energy drinks are high in caffeine, sugar, and additives. As schools are concerned about their affect on students' behavior and health, these drinks are not allowed on school property.

Classroom Rewards

- 1.8 In instances where schools choose to offer a reward to students, the School Division encourages schools to offer non-food items or physical activities. If any food is used, it should meet the school food guidelines.

Celebrations

- 1.9 Celebrations, such as birthday parties, Halloween, Christmas, Valentines Day, Easter, etc., should reflect healthier food choices from the Heart Smart Choices. The use of non-food items, and/or physical activities is encouraged.

2. Student Access to Food

The School Division encourages schools to reduce hunger among children living with food insecurity and to enhance access to healthy foods in a non-stigmatizing manner.

- 2.1 Designated schools are encouraged to meet the nutritional needs of students by providing various options for school breakfast, lunch, and snack or milk programs.
- 2.2 Schools should offer foods at reasonable prices.

3. Food Safety

- 3.1 Schools should create a strategy to ensure students wash their hands properly prior to eating.
- 3.2 All food handlers should demonstrate good safe food handling practices.
- 3.3 When schools provide appropriate equipment (microwaves or warming ovens) to reheat meals that students bring to school from home, care should be taken to ensure this equipment is cleaned and maintained frequently.
- 3.4 Food allergies and ethnic sensitivity should be considered for foods served and brought into schools.
- 3.5 Designated schools should have appropriate food preparation areas and equipment to accommodate the Child Hunger Program.

4. Environment

Place

- 4.1 Schools should create a pleasant environment for students to eat. Eating areas (cafeterias, multi-purpose rooms, and classrooms) should be properly cleaned after lunch.
- 4.2 Schools are encouraged to schedule a recess period at an appropriate interval between start of school day and lunch break.

- 4.3 Schools should allow a minimum of 20 minutes for students to eat lunch. The lunch break should allow sufficient time to enable students to take part in physical activity before or after eating their meal.

5. Nutrition Education

Curriculum

- 5.1 The School Division will work with other partners to develop and enhance health and nutrition curriculum and resources.
- 5.2 Schools will support opportunities for staff development and training for effective delivery of nutrition curriculum.
- 5.3 When possible, schools should incorporate nutrition education into other subject areas and outside classroom activities.

School Community

- 5.4 Schools should promote activities to positively influence nutrition knowledge, attitudes, skills and eating habits within the whole school community.
- 5.5 Schools will encourage parents and/or guardians to send nutritious meals and snacks to schools.
- 5.6 Teachers, administrators, and other school staff should act as positive role models to promote healthy eating within the school environment, in accordance with the Health Eating Guidelines.
- 5.7 The School Division, schools, and school community will support and reinforce messages about healthier eating in schools.

6. Marketing and Promotion

Schools should:

- 6.1 Consider developing site-specific guidelines using the School Division Policy as a framework.
- 6.2 Promote the school food guidelines, make decisions on foods served, and review foods offered.
- 6.3 Follow the Healthy Eating Guidelines and be Nutrition Positive.
- 6.4 Schools are encouraged to price items of less nutritious value to ensure these items cost at least as much as or more than nutritious foods.
- 6.5 Display attractive, current promotional materials related to healthy eating throughout the schools.
- 6.6 Ensure advertising, signage and other equipment reflect healthy food choices.

- 6.7 Participate in activities that promote healthy eating and active living.
- 6.8 Acquire current Canadian nutrition material for the school resource center.
- 6.9 Schools should incorporate nutrition information in their home and school communication (e.g. memos, newsletters, websites, etc.).

7. Community Partnerships

- 7.1 Schools are encouraged to partner with local organizations to support their school projects.

Possible contacts to assist schools:

- Businesses
- Service Organizations
- School Community Council
- CHEP (Child Hunger Education Program)
- Food Coalition
- Nutrition Positive
- In Motion
- Community Recreation Groups
- Public Health Nurse, Dietician, Nutritionist
- Others, as applicable to school communities

8. Fundraising

Fundraising activities by schools are encouraged to use non-food products or healthy food choices from the "Serve Most" or "Serve Sometimes" foods within the School Nutrition Guidelines.

REFERENCES

- Saskatchewan School Boards Association Nutrition Guidelines for Schools - Research Report #04-1, September 2004
- Nourishing Minds - Eat Well, Learn Well, Live Well Towards Comprehensive School Community Health: Nutrition Policy Development in Saskatchewan Schools, October 2009

FORMS

DATE APPROVED

January 18, 2010

DATE AMENDED

8.1 2012 - 2013 Priorities for Educational Leave Awards

Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent A. Boutin

Background Information:

In accordance with the Greater Saskatoon Catholic Schools LINC Agreement, Article 4.10.4, the Director of Education is required to communicate annually the priorities for Educational Leave Awards.

For 2012-2013 the selection committee will utilize an outcomes-based approach to adjudicate award applications. The granting of awards will be based primarily upon the potential to support the realization of Board Goals, Priorities and the Greater Saskatoon Catholic Schools Continuous Improvement Framework. Applicants will be required to articulate anticipated outcomes as they pertain to Board Goals and Priorities.

While not wanting to limit creative and/or innovative approaches to achieving Board Goals and Priorities through the granting of Educational Leaves, Executive Council has identified the following target areas:

- Effective Teaching Practices Research
- Faith Leadership in Catholic Education
- Course work leading to Special Education Teacher Certification
- Improving Participation and Outcomes for First Nations & Métis Students
- Enhancing French Education Supports
- Assessment for Learning
- Cree Language Instruction
- Early Childhood Education
- English as an Additional Language
- Research into Technology and Improved Student Outcomes
- Research into Leadership for Improved Student Outcomes
- Research into Renewed Curricula

Applications for Educational Leave must be received by February 28, 2012. All applicants will receive notice of the acceptance or rejection of the application on or before April 1, 2012.

All applicants are to submit their proposal on the Application for Educational Leave Award form which can be found on our website and ONE STOP.

Recommendation:

That the Board of Education receive the information.



8.2 Academic Year Approval: Saskatoon Schools

Board Priority:

➤ Promoting Stewardship

Presented by: Superintendents J. Weninger and J. McAuliffe

Background Information:

One of the tasks of the Board of Education is to set the start and end dates of the academic year. The Minister of Education has traditionally set the number of school days at 197 for the academic year.

This year school divisions have received formal communication from Minister Harpauer that the change to the start of the school year after Labour Day for students will be passed in the spring legislative session and take effect in the fall of 2012.

When setting the start and end dates for the school year, the board must also adhere to legislated requirements within the Education Act. These days include:

- Family Day, Good Friday, Canada Day, Labour Day, Thanksgiving Day and Remembrance Day,
- Christmas vacation, which is to commence not later than December 23 and end not earlier than January 2, both days inclusive,
- Spring vacation, which is to be the five days following Easter Sunday,
- School must end on June 30.

As in past years, the division school year committee reviewed the board's Guiding Principles to Establish the School Year (attached) and the required legislation. With these in mind and many options reviewed the committee presents the proposed academic school year. The most significant changes are the elimination of a full week holiday in February and a teacher professional learning day moved to August rather than during the year as it has been scheduled in the past.

Recommendation:

That the Board approve the proposed academic year for St. Paul's R.C.S.S.D. # 20, Saskatoon, pending the Minister's announcement of school days for the 2012 - 2013 school year.

SASKATOON CATHOLIC SCHOOLS

PRINCIPLES TO ESTABLISH THE SCHOOL YEAR

The school year approved annually by the Board of Education shall be established according to the following principles:

1. The number of days will be consistent with the number of days as determined by the Minister of Education and the requirements of the *Education Act*.
2. All schools will adopt the same start date unless specific approval for an alternate start date has been approved by the Board of Education.
3. The instructional days shall be determined in a manner which supports good teaching and learning and minimizes disruption to the continuity of instruction.
4. The distribution of school days will include consultation with principals, school staffs, neighbouring boards and post-secondary institutions.
5. The start of the school year will be similar to or the same as the start established by neighbouring boards.
6. Consistent with the number of days as prescribed by the Minister of Learning, students shall begin classes, whenever possible, after Labour Day.



Proposed 2012 – 2013 Academic Year

Month	Days Open	Date		Description
August	3	August 29 August 30 August 31	Wed. Thurs. Fri.	CDD Opening Institute or CDD (TBD) CDD or Opening Institute (TBD)
September	19	September 3 September 4 September 5	Mon. Tues. Wed.	Labour Day Elementary registration and high school classes begin Elementary classes begin
October	22	October 8	Mon.	Thanksgiving
November	21	November 12	Mon.	Statutory holiday in lieu of Remembrance Day
December	15	December 21	Fri.	Last day of classes before Christmas
January	19	January 7	Mon.	Classes resume
February	19	February 18	Mon.	Family Day
March	20	March 29	Fri.	Good Friday
April	17	April 1- 5	M - F	Easter Break
May	22	May 20	Mon.	Victoria Day
June	20	June 28	Fri.	Last day of school year
Year Total	197			



8.3 Saskatchewan School Boards Association Spring Assembly April 19 and 20, 2012

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chair Boyko

Background Information:

The Saskatchewan School Boards Association Spring General Assembly is being held at the Regina Inn on April 19 and 20, 2012.

Recommendation:

That trustees inform J. Stone of their intent to attend the assembly.



8.4 Saskatchewan Catholic School Boards Association Spring Seminar April 20 and 21, 2012

Board Priority:

- Celebrating and Promoting Catholic Identity
- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Chair Boyko

Background Information:

The spring seminar is being held in Regina on April 20 and 21, 2012.

Information is attached.

Recommendation:

That trustees inform J. Stone of their intent to attend the seminar.



8.5 Director of Education Announcement

Board Priority:

➤ Promoting Stewardship

Presented by: Chair Boyko

Background Information:

Upon receiving notification of the resignation of current Director of Education, Bev Hanson, the Board of Education began the search for a new director in late November. The position was advertised in newspapers in Saskatoon, Regina, Calgary and Edmonton. As well, school divisions and professional organizations across the country were notified about the posting. The Board received several expressions of interest in this position; candidates were interviewed Tuesday, Jan. 31.

Recommendation:

That the Board of Education appoint Greg Chatlain as Director of Education effective August 1, 2012.