

## Budget Manager Financial Reports

*The following Budget Manger Financial Reports should be printed on a monthly basis, on the 5<sup>th</sup> working day following month end.*

(Please note: The report number appears on the upper left hand corner of the report)

- 001 (FS001) School Based Funds Sum** - Lists all school based funds Revenues and Expenses for the current school year, for a particular school at a point in time.
- 002 (FS002) Sch Based Fund Detail** - Provides transaction detail of Revenues and Expenses for an accounting period per the School Based Funds Summary Report (FS001).
- 006 (S006) Stdnt Act Summary** – Lists school based funds related to high school student activity Revenues and Expenses for the current school year at a point in time.
- 007 (FS007) Stdnt Act Detail** – Provides transaction detail of Revenues and Expenses for an accounting period per the Student Activity Summary Report (FS006).
- 101 (FS101) Budget Manager Summary**- Lists all division based funds Budget and Expense amounts for a particular school at a particular point in time in the current fiscal year.
- 102 (FS102) Budget Manager Detail** – Provides transaction detail of Budget and Expenses for an accounting period per the Budget Manager Summary report (FS101).
- 105 (FS105) Resource Center**- Lists all division based library funds Budget and Expense amounts for a particular school at a particular point in time in the current fiscal year.
- 106 (FS106) Budget Manager Detail** – Provides transaction detail of Budget and Expenses for an accounting period per the Budget Manager Summary report (FS105).

**The following Budget Manger Financial Reports are to be printed if applicable to your school:**

- 103 (FS103) Community School Summ-** Lists all division based funds Budget and Expense amounts for a particular school at a particular point in time in the current fiscal year by department.
- 104 (FS104) Community Sch Detail -** Provides transaction detail of Revenues and Expenses for an accounting period per the Community School Summary Report(FS111).
- 109 (FS109) H S Department Summary-** Lists all division based funds Budget and Expense amounts for a particular deparment at a particular point in time in the current fiscal year by department.
- 110 (FS110) H S Department Detail -** Provides transaction detail of Revenues and Expenses for an accounting period per H S Department Summary report.
- 111 (FS111) Cafeteria Report –** Lists all cafeteria Revenues and Expenses for a particular cafeteria at a particular point in time in the current fiscal year.
- 112 (FS112) Cafeteria Report Detail –** Provides transaction detail for of Revenues and Expenses for an accounting period per the Cafeteria Report(FS111).
- 113 (FS113) H S Principal Dept Sum –** Lists all division based funds Budget and Expense amounts for a particular school at a particular point in time in the current fiscal year by department.
- 116 (FS1160) Assoc Sch/Special Proj –** Lists all Revenues and Expenses for a particular school at at particular point in time in the current fiscal year.

**The following Budget Manger Financial Reports may be printed as required:**

- 03 (FS003) School Base Project Sum -** Lists all school based funds Revenues and Expenses for a particular program or project at a particular point in time in the current school year.
- 04 (FS004) Sch Based Proj Detail -** Provides transaction detail of Revenues and Expenses for an accounting period per School Based Project Summary report.

- 05 (005) Sch B Funds Payable** - Lists all school based funds Revenues and Expenses at a particular point in time as well as balance owing to school from previous school years.
  
- 008 Stdnt Act Proj Summary** - Lists all school based funds Revenues and Expenses for a particular program assigned to student activity project at a particular point in time in the current school year.
  
- 009 Stdnt Act Proj Detail** - Provides transaction detail of Revenues and Expenses for an accounting period per Student Activity Project Summary report.