GREATER SASKATOON CATHOLIC SCHOOLS

Timesheet

For date of submission
please refer to schedules:
Casual Staff - PR14
CUPE Staff - PR12

Please Print

Employee's Name	Employee #:	Social Insurance No.
Address/Postal Code		Birthdate: Year Month Day
		Position
Period Covered: From	To	

Date Worked	# Hours	Purpose of Timesheet: Indicate Purpose and Name of Person Replaced (if any)	School	Principal Signature
Total Hours				

To be completed by employee, signed by principal and forwarded directly to Administrative Services.

Date	Employee Signature	

Payroll Use Only:	Hours	Rate	Earnings	Holiday Pay	Gross